



# General Licensing Sub-Committee

Agenda and Reports

For consideration on

## Tuesday, 25th October 2011

In Committee Room 1, Town Hall, Chorley

At 9.30 am

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17 October 2011

Dear Councillor

**GENERAL LICENSING SUB-COMMITTEE - TUESDAY, 25TH OCTOBER 2011**

You are invited to attend a meeting of the General Licensing Sub-Committee to be held in Committee Room 1, Town Hall, Chorley on Tuesday, 25th October 2011 commencing at 9.30 am.

**AGENDA**

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Procedure for General Licensing Sub Committee (Pages 1 - 2)**

Procedure relating to Hackney Carriage/Private Hire Drivers Licence Applications and other related items (enclosed)

4. **Exclusion of the Public and Press**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A to the Local Government Act 1972.

5. **Suspension of Private Hire Drivers Licence (Pages 3 - 10)**

To consider the enclosed report of the Director of People and Places.

6. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Gary Hall  
Chief Executive

Dianne Scambler  
Democratic and Member Services Officer  
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### **Distribution**

1. Agenda and reports to all Members of the General Licensing Sub-Committee (Councillor Keith Iddon (Chair) and Councillors David Dickinson, Pauline Phipps, Debra Platt and John Walker for attendance.
2. Agenda and reports to Dianne Scambler (Democratic and Member Services Officer), Stephen Culleton (Public Protection Officer), Bob Beeston (Public Protection Officer) and Zeynab Patel (Solicitor) for attendance.

**This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823

یکھیے:

**HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS  
LICENCE APPLICATIONS AND OTHER RELATED ITEMS**

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**PROCEDURE FOR GENERAL LICENSING  
SUB-COMMITTEE**

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1. Introductions (Chairman)
2. Public Protection Officer gives details of application and relevant information
3. Questions to Public Protection Officer from:
  - i) Members of the Committee
  - ii) Applicant/Driver
4. Applicant/driver and/or legal representatives makes representations regarding his/her application.
5. Questions to applicant/driver from:
  - i) Members of the Committee
  - ii) Public Protection Officer
6. Applicant/driver asked to sum up (if they wish)
7. Chairman informs applicant/driver that the decision is made in private and that they will be notified of the decision by telephone as soon as possible after the decision is made and in writing in five working days.
8. Committee to Deliberate
9. Chairman to confirm the decision to Committee following assistance from Legal and Democratic Services Officers. Specific attention to be drawn to the following:
  - details in the decision notice/letter such as reasons for refusal
  - length of suspension (if any)
  - advice to be given to the applicant in a written letter or any other issue that must be stressed to the applicant

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By virtue of paragraph(s) 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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